*DATA is the basic unit in statistical studies.

- .statistics is a tool for converting data into information.
- .Factors Should To Be Considered Before Collection Of Data:
- -OBJECTIVE AND SCOPE OF THE ENQUIRY
- -SOURCES OF INFORMATION
- -TECHNIQUE OF DA COLLECTION
- -UNIT OF COLLECTION

PELIARILITY

is the certainty that the research is enough true to be trusted on.

VALIDITY

is The quality of a research that makes it trustworthy and scientific.

-the use of scientific methods in research to make it logical and acceptable.

data	Primary	Secondary
The concept	Data is collected by researcher himself	Secondary data collection •Data collected, compiled or written by other researchers 2 May have biases
IMPORTANCE	-cannot be neglectedA research can be conducted without secondary data	Availability of secondary data has become much easier after the expense of the electronic media and internet. Published Printed Sources Their credibility مُصِداقية depends on many factors.
Characteristics:	original 2collected for the first time 3-collected from the original source first hand. 4- It is real time data, 5-collected by researcher himself. 6-collected specially for the purpose in mind to address (treat, talk to) the research problem 7-questions are meaningful to the purpose 8-uses surveys, experiments or direct observations 9-has not been published yet 10-has not been changed or altered by human beings, 11-its validity is greater than secondary data .12more reliable, authentic	on the writer, publishing company and time and do when published. New sources are preferred and old sources should be avoided. A voided. The source is a voided by the source is a voided. The source is a voided by the source is a voided. The source is a voided by the source is a voided.