

"A year from now you may wish you had started today"



1) About Today's Health and Medical administration Field, all true except: A) Hospitals have become large. B) Increasing financial burden on patients. C)Technology has advanced greatly. D)Simplification of healthcare. E) Government has taken on a larger role in healthcare delivery. Answer: D 2) What ensure Health information system in six building blocks: A) Production of reliable information. B) Dissemination of timely information. C)Distribution of medial products. D)Health systems performance. E) Analyzing in health determinants. Answer: C 3) Related to a GOAL: A) Broader in scope. B) Measurable. C)Not relevant to objective. D) short time achievement. Answer : A E) Specific target. 4) Sarah, working in company—needing her in decisions making, she helped by her experience and knowledge, by Using Rogers and blenko, she is? 1)proposer 2)approver 3)input 4) ultimate decision maker 5)performer Answer: C 5) One is true about GDP and GN1? A)GDP always equal GNI B)GDP is depends on where the people (owners of the labour and capital) are located C)GNI is income from abroad D)GDP more than GNI Answer: C E)GNI is value of all the goods and services produced within a country 6)From your knowledge about health in Jordan, one of the following is true: A) expenditure is high in primary prevention B) The Percent of Governmental Budget Allocated to Healthcare is almost 11%. C) The total expenditure on health is 18% D)Jordan consider low spending to middle income countries Answer: B

E)private sectors accounts the least

7) An employee leaves his/her job and the becomes empty, the department manager decides to spread the work of that employee among other staff in the department. This method of staffing is called? A) Reallocation of duties. B)Transfer of posts. C) Redeployment. D)Outsourcing. E) Appointment of a previously identified successor. Answer: A 8) All are true matches, except: A) Co-payment—>according to provides B) coinsurance —> percentage C) Deductible —>Agreed prepayment D)capitation -> per patient E) Per diem —> varies between departments Answer : A 9) major source of health care funds? A) ministry of financing B) ministry of heath C) ministry of planning D)Hospitals Answer: A E)The private sector 10) One of the following is" date of service" begin and end: A) 12 pm to 12 pm next day. B) from sunshine to sunset. C) From 12 Am to 11:59 pm. D) From 4 pm to 4 pm next day. E) From 12 Am to 11:59 pm next week. Answer: C 11) Hospice in health care services: A) Dealing with mild medical conditions. B) deal with patients who are independent with aplace to live. C) As a rehabilitation center. D) King Hussein cancer center is an example. Answer: E E)End of life. 12)A boy with ankle injury, he have referred by GPs to an orthopedic in a local hospital, which type of care he is receiving? A) Primary B) Secondary C) Tertiary D) Quaternary E) None of above Answer: B

13) Meaning of HA is a "hidden" career.?

- A) HA refers to Hospitality Administration, a career that is always visible to customers.
- B) HA stands for Healthcare Administration, a field that often operates behind the scenes to ensure healthcare facilities run smoothly.
- C)"HA" means Health advisor.
- D) HA means a career where professionals work directly with employee and manage there works.
- E)Means that no one should know the administrators and their works.

Answer: B

14) Primary responsibility for pupilc Health administration?

- A) supervising and non clinical operation.
- B) making long term decisions but not daily.
- C)not considering in health care professionals.
- D) deal with clinical operation.
- E)Highly specialized care.

Answer : A

15) Outputs in management means:

- A)The resources such as people, materials, and information used to produce goods and services.
- B) collecting information, doing researches and find agood environment of work.
- C)In management, outputs are the end results of an organization's processes and activities.
- D)The processes and methods used to convert resources into products.
- E) The evaluation and assessment of employee performance.

Answer : C

- 16) Administer has a financial emergency in his company, needs to urgent decisions to assess his situation, what the type of decision making / Type of problem / Condition?
- A)Rational / crisis/ uncertainty
- B) satisficing / crisis / uncertainty
- C)Rational / non crisis / uncertainty
- D)Rational / crisis / Risk
- E)satisficing / non crisis / uncertainty

Answer: B

17) computerized based tasks:

- A)They are unique in nature and every situation requires special attention
- B) occurs less frequently
- C)Judgment and creativity is needed
- D)Efficiency expected
- E) all of above

Answer: D

18) One is true regarding health financing:

- A) Expenditure levels equal between countries.
- B) wealthier countries are always healthier countries.
- C) Health financing is not a core function of systems.
- D) The amount spent on healthcare depends on Population census.
- E) In developing countries, financing is a major barrier to health care delivery.

Answer: E

19) Factors that may decrease health services utilization except :

- A) Public health and sanitation advances.
- B)Better understanding of the risk factors of diseases and prevention initiatives.
- C)less self care.
- D) Discovery or use of treatments that cure or eliminate diseases.

Answer: C

E) Insufficient health insurance coverage.

20) Definition of primary services area?

- A) geographical area from which the facility will attract 75 percent of its patients.
- B) geographical area from which the facility will attract 25 percent of its patients.
- C) 75 percent of the geographic region are the secondary service area.
- D) geographical area from which the facility will attract 100 percent of its patients.
- E) geographical area from which the facility will attract 57 percent of its patients.

Answer: A

21) The Roles of shift boss are all of them except:

- A)To put the policies and objective of the organization.
- B)Plan and assign competent managers to the departments.
- C) guide and instruct workers for day to day activities.
- D) Keeping the communication between the organization and the outside world.
- E) the Board of Directors and the Chief Executive Officer are examples of it.

Answer: C

22) Decision making depending on emotion and feeling:

- A) Non rational
- B) Rational
- C)Certainty
- D)Programmed decision
- E)Intuitive

Answer: E

23) Which of the following best describes the concept of "health workforce" based on the paragraph?

A) The availability of diverse healthcare professionals who are adequately trained and equitably distributed.

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- B) The efficiency of healthcare delivery systems in responding to emergencies and crises.
- C) The technological advancements in healthcare equipment and facilities.
- D) The implementation of government policies to regulate healthcare practices.
- E) None of above can describe the concept.

Answer: A